



THE TOWN OF ROSE BLANCHE - HARBOUR LE COU

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THE TOWN OF ROSE BLANCHE-HARBOUR LE COU REGULAR MEETING OF COUNCIL ON MONDAY, JANUARY 24TH, 2022 @ 6:30 p.m.

Members Present

Mayor ----- Jennifer Keeping
Deputy Mayor ----- Gordon Edwards
Councillors ----- Gary Bateman
Fred Billard
Henry Lawrence
Craig Savoury
Frank Touchings

Also Present

Town Clerk ----- Tammy Farrell
Maintenance ----- Barry Spicer

Adoption of Minutes

Mayor Keeping called the meeting to order and asked if there were any errors or omissions to the minutes.

MOTION 01-2022 G.BATEMAN/H.LAWRENCE

Resolved the minutes be adopted as circulated.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Adoption of Agenda

MOTION 02-2022 F.BILLARD/H.LAWRENCE

Resolved the agenda be adopted as prepared.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Maintenance

Truck Blade – Barry and Councillor Bateman advised a pin broke off the frame that holds the blade on the truck. However the full piece needs to be replaced. The part was repaired temporary however a new part needs to be ordered. Pictures were taken and sent to Action Trucks. An email was received stating it would be 4-5 weeks before the part will be received from the supplier. Representative from Action Trucks also stated they do not have a quote for the part, but will advise as soon as they know. Clerk will forward quote to council when receives it.

BWA Program – Water readings are great. Still using 60,000 gal less in 24 hours than we were using last winter this time. Clerk spoke with Titia from Woods regarding the continuing participation in this program however since the town is off boil water advisory and turned down the feasibility study, there isn't a need for the program now. Deputy Mayor Edwards asked if we received the quote from Greatario. There has been no quote received and did not follow up now the boil advisory as been lifted. Was requested to still request this quote for the booster pump for future if need be. Barry to follow up on this request. Also was requested to follow up with Service NL regarding the food license in the event we should have to go back on a boil water advisory so residents can still use the osmosis system.

Barry advised there was some damage at Lower Crow Cove Road from the storm surge. Wash out on the left hand side, going to need rocks and fill. Barry to contact suppliers to see who has materials and deliver. If this cannot be done right now due to weather, will wait until the Spring.

Other damages outlined retaining wall and parking lot in Harbour Le Cou and surges at Main Street due to low road elevation. Clerk to advise government of these damages and concerns in the event there may be funding in the future.

Business Arising from Minutes

Budget 2022 – The budget had an error in the numbers and members of council met and reassessed the budget making changes to items on the expense side.

MOTION 03-2022 G.EDWARDS/F.BILLARD

Resolved to retract Motion 112-2021 made December 20, 2021 and resolved to adopt the 2022 Budget as prepared.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Asset Management – Clerk advised still waiting on funding from FCM, however Tract Consulting did reach out to the town via email advising their company is working with Municipalities NL in offering free pre-planning program for asset management. Clerk did advise the representative we do have an application sent to FCM and will advised if needs their services in the future. Clerk to check with other communities regarding funding as well.

Bait Depot Meeting – Clerk advised needs to meet with Mr. Osmond to have Lease Agreement Signed as soon as possible. This lease is renewable at the end of each year. Clerk to advise council when Mr. Osmond can attend a meeting. Will also re-advertise for the Blast Freezer as no bids were received.

Town's Website – 3 Quotes were received:

- Triware \$7,900 plus extras per year
- Glacier Cove \$2,499 plus hst, plus \$350 per year maintenance
- Waterworks \$1,500 plus a monthly fee of \$85

Council had some discussion and it was agreed that Triware would be eliminated due to the cost. Clerk to contact other municipalities to find out if any issues with either Glacier Cove or Waterworks. However town still can apply for funding to offset the set up cost.

MOTION 04-2022 G.BATEMAN/C.SAVOURY

Resolved to apply for funding to assist the town with the set up cost of developing a website for the town.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Council will chose the successful company at the next regular meeting in February.

Marketing Plan – Marketing Plan that was prepared was presented to council for review however due to the extend of the plan and different opinions it was decided to table this discussion for a special council meeting rather than a public meeting of council. A meeting was scheduled for Monday, January 31st at 7:00 p.m.

Southwest Coast Trail – Deputy Mayor Edwards was contacted by Tourism Southwest Ins (TSW) regarding the town's trail system as they are developing a 3 year tourism product development plan and walking trails are high on the priority list. They are looking for ways to add new or update signage, trail improvements, etc. Since Deputy Mayor Edwards and Clerk are already involved in the SWC Trail Destination, they will work on this as well.

New Business

2022 Goals-Newspaper – Reporter for local newspaper reached out just after the new year for town's upcoming goals, etc. There was some discussion around this and was decided not to submit to the newspaper.

Code of Conduct - Virtual Information Session – Received registration form for councillors and municipal administrators to complete this session online either February 22nd or February 23rd. Deputy Mayor Edwards is already registered for the 22nd. Mayor Keeping, Clerk, Councillor Billard, Councillor Touchings, Councillor Bateman will take part on February 22nd, and Councillor Lawrence and Councillor Savoury will take part on February 23rd. Clerk to complete registration form and submit.

Motion of Council - recurring invoices – Clerk advised a motion has been already in place to pay NL Power and Aliant when received, however clerk requested to pass a motion to allow invoices from grants such as Community Enhancement Employment Program, other grants and any items that were already motion to purchase to be when receives rather than have to wait for a meeting.

MOTION 05-2022 G.BATEMAN/H.LAWRENCE

Resolved to pay invoices as stated above however bring forth these invoices to the council at regular meeting.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Bank Setup - Town Invoices – Clerk is working with the banks, Scotia Bank, Bank of Montreal and Credit Union to allow residents to add municipal taxes as a bill payment at their bank. Will advise when this process is completed.

Other Concerns – The following was brought forth:

– Boardroom rental fee was sent to supervisor of DOT however no reply back if it was accepted or not. Clerk will receive confirmation prior to sending invoice.

– Camera still not purchased for building, Councillor Savoury will take care this.

– Big concern regarding the Old Fish Plant especially the Off Loading Shed. After the last storm with the storm surges, there is major damage to that area and if the weather continues, that part of the building plus the wharf will end up in the water. If this happens there will be major environmental impacts in that area. Clerk to write email/letter to Minister of Environment expressions the town's concerns and what can be done to prevent more damages.

– Clerk to also contact contractors regarding removal of the old pumphouse building as well.

– 137 Main Street is ready to go on auction, as no payment was received from the notice put out in October 2021.

MOTION 06-2022 G.BATEMAN/F.BILLARD

Resolved to set auction date for Monday, February 28, 2022 at 2:00 p.m.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

– Boardroom needs a new table. Clerk to find out who or where we can get a U-Shaped table.

- Deputy Mayor Edwards is working Small Craft and Harbours regarding the breakwater at Harbour Le Cou
- Clerk to update Emergency Plan once 2022 invoices are sent out
- Waste Water - Town do not Fall under current regulations. Form is completed each year and sent in the department.
- Clerk to contact NL Power regarding damages to fish ladder at brook.

Correspondence

FROM: Municipal Assessment Agency **REGARDING:** New Board of Directors **ACTION:** Acknowledged

Finances

MOTION 07-2022 F.TOUCHINGS/G.BATEMAN
Resolved the list of accounts payable and CEEP invoices on the agenda be approved for payment.
IN FAVOR 7; OPP 0; ABST 0; CARRIED

Adjournment

MOTION 08-2022 F.BILLARD/G.BATEMAN
Resolved the meeting be adjourned at 9:00 p.m.
IN FAVOR 7; OPP 0; ABST 0; CARRIED

Mayor

Town Clerk