

ROSE BLANCHE



HARBOUR LE COU

THE TOWN OF ROSE BLANCHE - HARBOUR LE COU

"Newfoundland's Best Outport Experience"

P.O. Box 159, Rose Blanche
Newfoundland and Labrador A0M 1P0
Tel: (709) 956-2540 Fax: (709) 956-2541
Email: townofroseblanche@nf.aibn.com

THE TOWN OF ROSE BLANCHE-HARBOUR LE COU REGULAR MEETING OF COUNCIL ON MONDAY, APRIL 25, 2022 @ 6:30 p.m.

Members Present

Mayor ----- Jennifer Keeping
Deputy Mayor ---- Gordon Edwards
Councillors ----- Gary Bateman (via video)
Fred Billard
Henry Lawrence
Craig Savoury
Frank Touchings

Also Present

Town Clerk ----- Tammy Farrell
Maintenance ----- Barry Spicer

Adoption of Minutes

Mayor Keeping called the meeting to order and asked if there were any errors or omissions to the minutes.
MOTION 23-2022 F.TOUCHINGS/C.SAVOURY
Resolved the minutes be adopted as circulated.
IN FAVOUR 7; OPP 0; ABST 0; CARRIED

Adoption of Agenda

Clerk advised adjustment to be make to Coastal Gas Bar invoice. Total amount is \$180.00.
MOTION 24-2022 H.LAWRENCE/F.TOUCHINGS
Resolved the agenda be approved with the adjustment to Coastal Gas Bar invoice.
IN FAVOUR 7; OPP 0; ABST 0; CARRIED

Maintenance

Barry advised:
– Truck is up for inspection May 4th, but is in the garage now getting done. Will be completed before garbage day.

Blade – Loader blade was discussed at last meeting however clerk needed further direction on how to proceed. Council suggested get estimate cost from local welder for repairs, including material and labour, and advise council.

Connectors - Pumphouse – Connectors are here however everything at the pumphouse is working good. Chlorine is still good. Using approx. 75,000 gals of water per 24 hours.

Barry advised electrical work being done by local in town, however council did have some concerns regarding liability, etc. Clerk to contact H&P Electrical regarding electrical and liability.

Maintenance Check List - Truck, Plow, Fuel Storage Tank, Shop – Deputy Mayor Edwards inquired about check list for garage, etc. Barry advised there is a check list for loader and truck is inspected each year. Clerk to do up check list for each vehicle, plus asphalt machine. Suggested to keep track of fuel tank as well, beginning month vs end of month, or weekly.

Back Up Generator – Clerk advised spoke to both contractors, Tony and Justin regarding the construction of pad and installation of the generator. Justin will be here in a few weeks and will contact town. Once the pad is constructed, Tony will complete the electrical. Deputy Mayor suggested to meet with contractors to ensure everyone is on the same page to have this completed in a timely manner.

Other items brought forth:

– Needs some asphalt ordered for summer road work.

Clerk to check with Burnt Islands to see where they got theirs.

– Move all equipment on the hill before tourist season starts

Business Arising from Minutes

Auction Results – Clerk advised the auction results and did advised any monies collected over the expense cost, ie: outstanding taxes, lawyer fees and expenses must be sent to the Trial Division if the homeowner cannot be contacted. Lawyer did advised, mail was returned that was sent to the homeowner. Once the deed of transfer is received from the lawyer, clerk will send all necessary documents to Trial Division.

Harbour Authority Meeting – Update from meeting with Representatives from Small Craft and Harbours and Harbour Authority, went good. Committee to do improvements of properties.

Clean Up Week Grant - Notice – Deputy Mayor Edwards advised the notice is posted on the Town’s Facebook page for volunteers for Clean up Grant, in conjunction with clean up week. Just waiting on approval to be posted. Clerk inquired on if the town will still hire the 2 other people that usually does clean up on side of roads and in ditches. Council agreed this would still be the same.

Policies - No Smoking Policy – Clerk brought forth OH&S policy and the new No Smoking Policy. Some discussion around the topic.

MOTION 25-2022 F.BILLARD/G.EDWARDS

Resolved the adopt the new No Smoking Policy in conjunction with the OH&S policy to include the warning system.

IN FAVOUR 7; OPP 0; ABST 0; CARRIED

All staff current and future, (students, grant workers, etc) will have to read and sign the policy.

Councillor Gary Bateman left at 8:05 p.m.

Town’s Website – Clerk presented questions that needed to be answered from Deputy Mayor and the website developer. Questions were answered. Clerk to reply back.

Dept. of Environment Reply - Old Fish Plant – Clerk presented via email, letter that was received from the Environmental Protection Officers regarding the old fish plant and the delapidate state. Council feels more action is required as this property is a huge safety hazard for the area. Clerk to write letter to federal and provincial ministers regarding this issue and request for more investigation on this matter.

Old Building at Brook – This building is in bad shape and needs to be removed as previously stated. Clerk to do up a tender, get a list of suppliers and request a quote for removal as per Public Procurement Act.

Waste Management Update – Councillor Touchings advised the only update is the committee has applied for funding for a third truck on a 70/30 funding ratio.

New Business

Bank of Nova Scotia Fees and Services – Clerk advised she had a zoom meeting with representative at BNS regarding the services and fees the town currently has and do not have. We are paying higher fees with limited access. By changing our banking as per email presented. We can save monthly fees and have access to online banking as well as Etransfer options for residents, etc.

MOTION 26-2022 G.EDWARDS/C.SAVOURY

Resolved to change banking services as presented to meet the needs of the town's banking options.

IN FAVOUR 6; OPP 0; ABST 0; CARRIED

Emergency Response Plan – Clerk advised plan was updated in January and sent to Fire and Emergency Services for review, however there has been some change in positions at FES and new employee has been hired. Looking for a call from this person in the near future.

PMA Convention June 7-10 – Professional Municipal Administrators Convention is being held in Gander June 7-10. Council did not have any objections to the clerk attending the convention this year.

MNL Symposium May 5-7 – Municipalities NL Symposium is being held May 5-7 in Gander however no one wanted to attend. Clerk brought this forth as anyone can attend virtually as well. No one could committee at this time.

Municipal Awareness Week – Is scheduled for May 9-13. Clerk brought forth for council, however council felt in order to proclaim Municipal awareness week, we should have something posted to take part in. Clerk to check MNL for ideas.

Part Time Clerk Pay – Clerk feels if the part time clerk is covering for full time clerk, she should be given a wage increase as the part time maintenance gets an increase when in for full time maintenance. There was a lot of discussion around this issue and was also requested for part time staff to do more training in areas where they may need it.

MOTION 27-2022 G.EDWARDS/F.TOUCHINGS

Resolved the part time clerks wages will increase 9% when she is in for the full time clerk, sick days, vacation, etc.

IN FAVOUR 6; OPP 0; ABST 0; CARRIED

Sand and Salt – Clerk advised she contacted Department of Transportation and Works regarding stock pile in their pit. Rather than send it all back can the town purchase this material now rather than in the fall. An email was sent and the materials has been delivered. Salt shed is now full just waiting on the invoice.

Communications/Correspondence – Deputy Mayor Edwards brought this issue forward. There are times when emails and questions on chat group are being sent out with no reply. Suggested if a question is put forth to acknowledge the question and answer is you are able. Facebook group was designed for quick replies however there are times when no one respond to questions or comments there as well. If a question or issue is put forth and it should be discussed in a meeting, put that forth as well, rather than have lengthy discussions on the chat group.

Clerk also presented an email from Department of Municipal and Provincial Affairs regarding some questions and concerns she had. There was discussion and clarification around some of these issues.

Other Concerns – Councillor Touchings gave budget update from Jan- March 2022. Some areas to keep a watch over, but mostly on par.

– Discussion around outstanding taxes, 2 property owners will have water cut off Wednesday morning.

Correspondence

No correspondence at this time

Finances

MOTION 28-2022 H.LAWRENCE/G.EDWARDS
Resolved the list of accounts payable on the agenda be approved for payment.
IN FAVOUR 6; OPP 0; ABST 0; CARRIED

Adjournment

MOTION 29-2022 G.EDWARDS/F.BILLARD
Resolved the meeting be adjourned at 10:20 p.m.
IN FAVOUR 6; OPP 0; ABST 0; CARRIED

Mayor

Town Clerk