



THE TOWN OF ROSE BLANCHE - HARBOUR LE COU

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TOWN OF ROSE BLANCHE-HARBOUR LE COU REGULAR MEETING OF COUNCIL ON MONDAY, MAY 31, 2021 @ 9:30 a.m.

Members Present

Mayor ----- Clayton Durnford
Deputy Mayor ----- Jennifer Keeping
Councillors ----- Gary Bateman (via video)
Fred Billard
Henry Lawrence (via video)
Ruby Porter
Frank Touchings

Also Present

Town Clerk ----- Tammy Farrell
Maintenance ----- Barry Spicer

Adoption of Minutes

Mayor Durnford called the meeting to order and asked if there was any errors or omissions to the minutes. Prayer read.

MOTION 37-2021 R.PORTER/F.BILLARD

Resolved the minutes be adopted as circulated.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Adoption of Agenda

MOTION 38-2021 J.KEEPING/H.LAWRENCE

Resolved the agenda be adopted as prepared.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Maintenance

Barry advised when the truck was at the garage for inspection, Todd suggested the town should get the truck undercoated as there are a few rust spots on the bottom of the truck.

MOTION 39-2021 F.BILLARD/J.KEEPING

Resolved to get the truck undercoated. Barry to contact garage for appointment.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Culvert on Main Street by the Parsons' is apart 2 - 4 inches causing the side of the road to wash out. The culvert is approx. 2 ½ feet, the job is too big for the town to repair on it's own. Will keep watching it right now and if our Capital Works application is approved, will look at changing scope of work.

Boil Order Advisory–ADC Engineering – Everything working good at pumphouse right now. Water consumption is still down, due to this the chlorine sitting in the tank will evaporate after a while. This is causing the town to stay on boil order. Steve from ADC Engineering suggested to look at installing a flow meter as well as all OH&S equipment at the reservoir tank. Est. cost for this would be \$50-\$60k. Council had a lot of discussion around this and was decided to contact Municipal Affairs for guidance on this issue.

Mayor Durnford and Councillor Billard meet with Steve from ADC Engineering in April. Was more a meet and greet and if needed anything, to contact the company.

Back Up Generator Update – Still no word on delivery date. Due to COVID everything is backed up. Sansom will advise as soon as they now the deliver date.

Received revised quote from H&S Electrical for construction of foundation and clean up. Extra \$3,450.00. Council was ok with this and clerk to contact H&S Electrical for estimated start date. Will also contact Sansom to find out how the generator will be delivered.

Business Arising from Minutes

Dilapidated Properties – Notice was put up and people in town were cleaning up their properties. Some seasonal residents reached out as well, inquiring about their properties. Letters will be sent to individuals whose properties are still in dire need of repair or removal. These properties will be discussed at a private meeting of council. Under Municipalities Act, council as the authority to send an Order for these residents to comply with clean up and repairs to their properties.

MNL Convention – Councillor Bateman and Councillor Billard were both registered to take part in the virtual convention. They did not attend all sessions but the ones they did attend was very informative. Videos and presentations are available for those who would like to have a copy, just let town clerk know and she will have it sent. Rep for Western is Cynthia Downey from Stephenville.

Safety Policy – Clerk presented the Safety Policy to each councillor and Mayor for review. In the 5th bullet point - Are encouraged should be changed to Shall. Other than that change everyone was in favor of the safety policy. Clerk to do up copies to be given to each employee that is employed with the Town, this includes students and project workers as well. Each employee is to sign a copy when given and clerk to witness.

MOTION 40-2021 F.BILLARD/F.TOUCHINGS

Resolved the Safety Policy will adopted as prepared with change made as indicated above.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Elections Training – Was scheduled for Tuesday, June 1st, but is now postponed due to COVID cases in Stephenville. Training will go ahead at a later date.

Heritage Advisory Committee Update – Clerk gave email to all council for review from Mr. Livingston. Currently Mr. Livingston as preliminary advice from consultants regarding cemetery and gravestone restoration. He has also drafting outlines for Heritage designations for various trails in the community. He is hoping to be in town by mid June and once out of isolation, will get more things in the works for Heritage designations.

Councillor Henry Lawrence had to leave at 10:30 a.m.

Residential Property Flooding – Clerk sent reply letter to homeowner, however to date no respond from homeowner on Councillor Billard visiting the property. Homeowners are away a lot this time of year at their cabin, if Councillor Billard knows they are home, he will visit.

Terms of Reference Lighthouse and Town – Clerk advised town's lawyer is reviewing this file and will advise when completed. Both parties will have draft copy to review before signing.

New Business

2020 Draft Audit – Clerk advised 2020 draft audit was received, signed and sent back to auditor. Copy is available for review and will go over Financial Statements when they are received.

Human Resources Committee and Other Sub Committees – Clerk advised needs sub committees sat up and organized for various issues that may arise with the town and its employees. Last time there were committees sat up, it was for:

- Finances
- Human Resources
- Recreation Committee
- Lighthouse Committee
- Fire Department
- Public Works/Water

Clerk to contact other communities for guidance.

Salt Shed Repairs- Stimulus Program – Project has started however there are a few concerns to be discussed after the regular meeting in a private meeting.

Other Concerns – Documentation for the transfer of the Bait Depot will soon be finalized. Council will need to meet with Mr. Osmond regarding lease of building. Clerk to arrange and advise council.

– Green Building Fund application has been submitted to redo the town building with new windows, installation, siding, etc.

– Received Insurance quote from town's insurance to include 10 buildings at the Lighthouse site. Extra 3,426.00 annual to our current policy, however the buildings are not under estimated for replacement value. Clerk to contact representative at insurance and arrange a virtual meeting with her and Councillor Touchings to find out proper figures.

– Municipalities are being asked to lower flags half mast until June 8th for the 215 children remains that were found in Kamloops, BC.

– Fred Manual's had surgery and isn't feeling the best, town to send Get Well card.

– Recreation Committee received \$750 to start a community garden. Clerk will contact Town of Port aux Basques to get assistance in the start up.

– New signs need to be put at both ends of Harbour Le Cou Trail so people can see where the trail begins.

– Also contact family of Late James Hardy to find out if it is ok to name the lookout after Mr. Hardy. If so will put out few more benches, chairs and get a sign to mark the lookout.

– Make sure all signs for walking trails include No ATV's or motorized vehicles allowed on trails.

– Outfall building in Harbour Le Cou needs new door. Barry advised door is ok, just needs to be painted.

Correspondence

FROM: Resident of Harbour Le Cou **REGARDING:** Condition of dirt road at Bucklands Lane. **ACTION:** Will get a load of Class B to repair the road, will also send letter advising homeowner the same.

FROM: Resident of Gulsh Road **REGARDING:** Neighbor Outdoor Lighting **ACTION:** Town do not get involved in neighbors disputes. Town do not have any by-laws in place for outdoor lighting. Hopefully this can be resolved in a peaceful manner. Send letter advising the same.

FROM: Run the Rock **REGARDING:** Donation **ACTION:** **MOTION 41-2021 R.PORTER/J.KEEPING**
Resolved to donate \$50.00 for Make a Wish/Run the Rock
IN FAVOR 6; OPP 0; ABST 0; CARRIED

FROM: RNC Association **REGARDING:** Donation to Crime Prevention Guide **ACTION:** Acknowledged

Finances

MOTION 42-2021 F.BILLARD/R.PORTER

Resolved the list of accounts payable on the agenda be approved for payment.

IN FAVOR 6; OPP 0; ABST 0; CARRIED

Adjournment

MOTION 43-2021 R.PORTER/J.KEEPING

Resolved the meeting be adjourned at 11:30 a.m.

IN FAVOR 6; OPP 0; ABST 0; CARRIED

Mayor

Town Clerk