



THE TOWN OF ROSE BLANCHE - HARBOUR LE COU

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THE TOWN OF ROSE BLANCHE-HARBOUR LE COU REGULAR MEETING OF COUNCIL ON MONDAY, JUNE 28, 2021 @ 6:30 p.m.

Members Present
Mayor ----- Clayton Durnford
Councillors ----- Gary Bateman (via video)
Henry Lawrence
Frank Touchings

Also Present
Town Clerk ----- Tammy Farrell
Maintenance ----- Barry Spicer

Deputy Mayor Jennifer Keeping, Councillors Ruby Porter and Fred Billard was unable to attend.

Adoption of Minutes
Mayor Durnford called the meeting to order and asked if there were any errors or omissions to the minutes. Prayer read.
MOTION 44-2021 H.LAWRENCE/G.BATEMAN
Resolved the minutes be adopted as circulated.
IN FAVOR 4; OPP 0; ABST 0; CARRIED

Adoption of Agenda
MOTION 45-2021 H.LAWRENCE/G.BATEMAN
Resolved the agenda be adopted as prepared.
IN FAVOR 4; OPP 0; ABST 0; CARRIED

Maintenance
Back Up Generator Project – Clerk advised Environment put a stop on the progress on the construction of the generator pad as the permit was not approved to put the back up generator in the location it is currently proposed. By putting it in this location, there's a chance of a spill from the generator to the intake of the pumphouse.
Council had some discussion on this issue and agreed to ask representative from Environment to visit the site with council, electrician, and supplier to determine a place for the generator.

Debris was found at Rose Blanche Brook, and old quad that had been burnt and frame was left there. This isn't the first time debris and garbage as been left at the brook. Clerk spoke to NL Power regarding the issue and they advised, if things like this keep happening then they'll move the gate so there is no access to Rose Blanche brook. Clerk to put out notice for this. Barry will get debris cleaned up.

Boil Order Recommendation – Clerk advised spoke to Chris Blanchard from Dept. of Municipal Affairs regarding chlorination regulations for the water tank. The issue is the town is not using enough water to keep the water circulation causing the water to sit in the tank, thus causing chlorine to evaporate. It was suggested by ADC Engineering to install a flow meter at the tank site, approx cost would be 50-60K . Mr. Blanchard agrees with this suggestion and advise council to determine if they want to go this route, to reach out to the department.

Town do not have to go with the same engineering, by rights, the town should contact Public Procurement Dept for guidance on tendering, obtaining quotes, etc.

Was also suggested that the town could lower the floats in the tank, so the tank would not fill completed to the top and more water can be used.

Clerk to contact Scott at Municipal Affairs regarding these suggestions and assistance in tendering, etc.

Business Arising from Minutes

Dilapidated Properties – clerk advised, letters were sent out to those properties identified however since that time, there's a few more properties that has been notice and letters will be sent to those as well. Clerk have had calls from seasonal people inquiring about who to get to fix up their properties, and residents in town have be fixing up theirs as well.

Councillor Fred Billard arrived at 7:55 p.m.

Safety Policy – Clerk gave copies of Employee form for review. There was a lot of discussion on safety and how everyone must pull together to get this to work for the employees and the employer. Everyone has to do their due diligence and report any items/warnings/etc they do.

MOTION 46-2021 F.BILLARD/F.TOUCHINGS

Resolved the Safety Policy and Employee forms be approved as prepared. Clerk to have all employees complete their forms and keep copy for town's records, and give copy to employee.

IN FAVOR 5; OPP 0; ABST 0; CARRIED

Maintenance also advised \$150.00 allowance was given for him to purchase coveralls. However he has a lot of coveralls and would like to transfer the money towards steel toed boots. Council agreed to this and called it a clothing allowance vs coveralls.

Election Training – Clerk and Part Time Clerk attended Election training in Stephenville. It was advised anyone having an election this year should hire a Cleaner/Door Guard to keep things running smoothly and safe. Agreed to advertise for this position.

Also council needs to appoint an Alternate Returning Officer in the event the Town Clerk/Returning Officer is unable to make it the day of the election.

MOTION 47-2021 F.TOUCHINGS/F.BILLARD

Council appointed Madonna Lawrence as the Alternate Returning Officer for Election 2021.

IN FAVOR 5; OPP 0; ABST 0; CARRIED

2020 Audit – Clerk presented Financial Statements as prepared by BCJ, for council's review.

MOTION 48-2021 H.LAWRENCE/F.TOUCHINGS

Resolved the Financial Statements and Gas Tax Annual Expenditure reports be adopted as prepared.

IN FAVOR 5; OPP 0; ABST 0; CARRIED

Clerk to seek out 3 quotes from other auditors to prepared 2021 Financial Statements.

Sub Committees – Clerk advised Yvonne Young from Stephenville Crossing advise to contact her regarding sub committees. She has guidelines and committee structure that town can follow. Clerk to contact and advise next meeting.

Look Out Name – Clerk contact family of Late Jim Hardy regarding the lookout. Family was in agreement with renaming the Lookout and Daddy Jims Lookout would be a great name for it. Mayor Durnford suggested to do bright colors for the benches and chairs. Get a sign completed to mark the trail.

Community Garden Update – With time running out for planting, committee will just be getting the land cleared, getting boxes built, and get the soil done this year.

New Business

PMA Convention – Clerk and Part Time Clerk both attended the convention via zoom. It was great sessions, clerk gave update on each session.

Debris at Brook – Was discussed in Maintenance

Community Enhancement Program 2021-2022 – Clerk advise applications are out for CEEP for this season. Council agreed to submit application for Phase 2 for the Drinking Pond Walking Trail.

Town's 50th Anniversary – Clerk advised this year is the 50th Year for the Town to be incorporate and the Recreation Committee would like to have a day of celebration for this event. Have a day of activities, cake, live entertainment, fireworks, etc.

Council is in favor with this and will meet with Recreation Committee to get this organized.

Other Concerns – Meeting with Codroy Seafoods will be arranged anytime after July 7th.

– Lighthouse Agreement is at Lawyer for review, no update as of today. Clerk will follow up.

– Follow up with someone regarding Community Center

Correspondence

FROM: Gales Septic Cleaning **REGARDING:** Environment shut down of lagoon **ACTION:** Clerk to send letter of support to assist Gales Septic in keeping the lagoon for another 6 months.

FROM: Shannon Stubbs, MP Lakeland **REGARDING:** Bill C-21 **ACTION:** Acknowledged

FROM: Youth Ventures **REGARDING:** Waive of fees, permits for summer students with own businesses. **ACTION:** **MOTION 49-2021 F.BILLARD/H.LAWRENCE** Resolved to waive all fees for student businesses. **IN FAVOR 5; OPP 0; ABST 0; CARRIED**

FROM: Race to the Sea **REGARDING:** Annual Race to the Sea Donation **ACTION:** **MOTION 50-2021 H.LAWRENCE/F.BILLARD** Resolved to donate \$50.00 towards this year's Race to the Sea **IN FAVOR 5; OPP 0; ABST 0; CARRIED**

Finances

MOTION 51-2021 H.LAWRENCE/F.BILLARD Resolved the list of accounts payable on the agenda be approved for payment. **IN FAVOR 5; OPP 0; ABST 0; CARRIED**

Adjournment

MOTION 52-2021 F.TOUCHINGS/F.BILLARD Resolved the meeting be adjourned at 9:40 p.m. **IN FAVOR 5; OPP 0; ABST 0; CARRIED**