



THE TOWN OF ROSE BLANCHE - HARBOUR LE COU

P.O. Box 159, Rose Blanche
Newfoundland and Labrador A0M 1P0
Tel: (709) 956-2540 Fax: (709) 956-2541
Email: townofroseblanche@nf.aibn.com

THE TOWN OF ROSE BLANCHE-HARBOUR LE COU REGULAR MEETING OF COUNCIL ON MONDAY, APRIL 26TH, 2021 @ 9:30 a.m.

Members Present

Mayor ----- Clayton Durnford
Deputy Mayor ----- Jennifer Keeping
Councillors ----- Gary Bateman (via video)
Fred Billard
Henry Lawrence
Ruby Porter
Frank Touchings

Also Present

Town Clerk ----- Tammy Farrell
Maintenance ----- Barry Spicer

Adoption of Minutes

Mayor Durnford called the meeting to order and asked if there were any errors or omissions to the minutes. Prayer read.
MOTION 31-2021 H.LAWRENCE/R.PORTER
Resolved the minutes be adopted as circulated.
IN FAVOR 7; OPP 0; ABST 0; CARRIED

Adoption of Agenda

MOTION 32-2021 F.BILLARD/J.KEEPING
Resolved the agenda be approved for payment.
IN FAVOR 7; OPP 0; ABST 0; CARRIED

Maintenance

Barry advised:

- ▶ all working good at the pumphouse now and with leaks fixed in Water Bottom and a big leak fixed in Harbour Le Cou, town has been using less water, 87,000 gallons since Friday.
- ▶ needs 2 loads of gravel for Lighthouse Road. Clerk to order 2 loads of Class B
- ▶ Councillor Touchings advised, lower part of Gulsh Road is cracked and giving away. Suggest to put up a cone or something to warn motorist of the danger until maintenance can repair it.

- ▶ Councillor Billard advised the turn around area over Big Bottom has an hole in it and could be dangerous to motorist, Barry to check it out.
- ▶ Check around town to make sure drains and culverts are clear when it's calling for heavy rain.

Backup Generator – Clerk advise generator is not here yet and will follow up with supplier. Clerk to check with Tony and Justin regarding the cement pad, etc.

Clean Up Week – Scheduled for May 17th to May 21st. Will have other maintenance personal in to pick up garbage around town from old garbage dump, down.

Business Arising in Minutes

Dilapidate Properties/Lawyer – Councillor Touchings gave notice from another community regarding clean up of properties, etc. Council though this was a great idea and clerk to do up a notice for our community and post it asap. Council will meet again in 2 weeks to discuss actions to take for properties that are in dire need of repair or removal.

MNL Symposium/AGM – Is scheduled for May 6th to May 8th from 8:30 a.m. to 4:00 p.m. Clerk had copy of agenda for anyone who wanted to take part to look over. Council could not committee to the full convention and asked if these workshops and presentations are recorded. Clerk to check it out with MNL and advise.

Road work Department Works, Services, & Transportation – Clerk advise that all road work that was approved last season will go ahead this season however no confirmed date right now. Town of Burnt Islands still waiting on reply from DOT regarding Burnt Islands Bridge.

Council advised there are many issues of concerns in town and would like to meet with someone from DOT, and the MHA to get these issues addressed before construction begins. Will go around and point out the main areas of concerns. Clerk to arrange the meeting and advise.

Gas Tas Applications – Clerk advised Gas Tax Application for Backup Generator was amended to include the installation of the generator. However, the application for the Tank Inspection was denied.

Ice Control Materials 2021-2022 – Ice control materials for the 2021-2022 season has to be ordered before May 21, 2021. Mixture materials taken throughout the season will be \$55.72 per tonne.

MOTION 33-2021 F.BILLARD/J.KEEPING

Resolved to order 300 tonne of mixture materials to be taken throughout the season.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Safety Committee Meeting – Clerk gave update on Safety Committee Meeting that was held on Monday, April 19th. The main thing to do now is to have a safety policy written up, approved and adopted by council. Clerk will contact other agencies for assistance on this, MNL, PMA, Municipal Affairs, NL Safety Council. Once the policy is written, safety committee will meet to review before submitting to council for adoption. Clerk advised to ensure all items council want in the policy are given to her.

Job Creation Program (JCP) – Clerk wanted to make sure that the town still wants to submit the JCP application for Drinking Pond Trail. With the changes to EI we may not get workers. Council had some discussion on this and was decided to go ahead with the proposal. Clerk to submit.

Mayor's Zoom Meeting – MP Gudie Hutchings as requested a zoom meeting with all mayors to discuss some highlights in the budget for Tuesday, April 27th at 7:00 p.m. Mayor Durnford and Clerk to take part.

PMA Convention – PM Virtual Convention is scheduled for June 10th and June 11th, both days are from 9:00 a.m. to 1:30 p.m.

MOTION 34-2021 R.PORTER/G.BATEMAN

Resolved for the clerk to register and participate in the PMA Virtual Convention.

MOTION 7; OPP 0; ABST 0; CARRIED

Elections 2021 – Municipal Election is set for Tuesday, September 28th, 2021. You can register to do mail in ballots, however clerk do not feel this is a feasible option for the town, and advised we can conduct a safe election here. Also received correspondence advising you can have a separate election for Mayor, you can vote in the Mayor at the first meeting of the new council, or Mayor can be elected as the candidate with the most votes. Council is to decide and advise at the next meeting.

Other Concerns – Mayor Durnford brought forth concerns regarding taking days off without council knowing, having stand by, etc.

There was a lot of discussion on this and it was decided that a HR policy of some sort would have to be written up to ensure all employees and council is aware of what is expected, etc. Clerk to contact other communities to find out what they have in place as well. Also employees should be acknowledged for the good they are doing as well..

– Councillor Touchings inquired on where the Heritage Advisory stands currently. Clerk to get an update from Mr. Livingston and advise.

– Councillor Touchings also inquired about insurance for grinder pumps. If there was an issue would it be the town's insurance policy to come in effect or the homeowners. The grinder pumps are owned by the town but property owners pay yearly fees for sewer services.

– As of now the Lighthouse Site will be open for this season.

Correspondence

FROM: Concerned residents **REGARDING:** Flooding of basement after last rain, expenses from furnace repairs. **ACTION:** Was a lot of discussion on this issue and it was decided that Councillor Billard along with Barry will visit the home with the homeowners to determine the issue. Once this is done, will decide on if the town is responsible for any expenses incurred. Send letter to advise homeowners the same. – Also when employees clean up garbage around town to get them to clean out culverts and ditches where possible.

FROM: RB Lighthouse Board **REGARDING:** Meeting regarding terms of reference for B&B. **ACTION:** Council members that sits on Lighthouse Board advised do not really need to have a meeting, the terms of agreement just has to be sent to Town's lawyer for review and revision.

– Clerk to follow up with town's insurance to find out if buildings have been added to town's policy.

– Clerk to follow up with Municipal Assessment Agency regarding civic numbers and name change to the road.

FROM: ADC Engineering **REGARDING:** Products and services other than engineering services offered. **ACTION:** Acknowledged.

Also Steve from ADC Engineering will be in town Wednesday or Thursday and can meet with council to discuss the new company.

Finances

MOTION 35-2021 R.PORTER/J.KEEPING

Resolved the list of accounts payable on the agenda be approved for payment.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Adjournment

MOTION 36-2021 G.BATEMAN/R.PORTER

Resolved the meeting be adjourned at 11:45 a.m.

IN FAVOR 7; OPP 0; ABST 0; CARRIED

Mayor

Town Clerk